

2019 - 2020

UcLy
LYON CATHOLIC
UNIVERSITY

ILCF

CITIZENS OF THE WORLD, WELCOME HOME !



FRENCH LANGUAGE AND CULTURE INSTITUTE - LYON

Learn French

**Official examination
centre**

French culture

ilcf.net

SUMMARY

THE DIRECTOR'S WORD

Our identity: the welcoming culture

What is it about ?

First, we at ILCF want to create a warm and welcoming environment. This means, our teaching, administrative and management teams work tirelessly to ensure that ILCF is your home away from home. Our program hosts students of more than **90 nationalities**.

In order to help you adjust to your life in France, we offer our students services and our welcome desk which can provide a wide range of services and needs. It is also about welcoming you, from the caring first contact with our secretary to the integration into our classes led by **our academic pedagogical team, with innovation, professionalism and availability**.

In addition to creating a **positive language learning environment**, we want to help you to discover French culture inside a performing Campus equipped with new technologies.

It is also advising and accompanying you in your orientation and in your choice of academic course in our University, in our region or throughout France. It is helping you to find internships with organizations or companies.

At last, it is a state of mind with a **kind team ready to listen to you**, all mobilized for one goal: your success and satisfaction.

Join the ILCF, a community of languages and shared values, an user-friendly space of exchanges and opening where you are not anonymous but **welcomed with all your humanity**.

Citizens of the world, welcome home !

Philippe FRANCHELIN
ILCF Lyon Director

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OUR STRENGTHS



70 years of bold innovation



1 university with Human size campus



1 teaching recognized FLE quality



1 Official examination centre



1 proximity pedagogy action



Organisation des Nations Unies pour l'éducation, la science et la culture
Lyon UNESCO's heritage World



Lyon, a great city to live in



Lyon capital of gastronomy¹



Lyon, a metropolis at the heart of Europe



Lyon, ranked best city to study²



Membre du mouvement des clubs pour l'UNESCO



¹ Grand Lyon's website in «Cité internationale de la gastronomie»

² Le Monde in Classement 2018-2019 des meilleures villes étudiantes de France: Lyon et Toulouse en tête

OUR PROGRAMS

A TRAINING OFFER FOR STUDENTS AND ADULTS FROM A BEGINNER TO A ADVANCED LEVEL

PROGRAMS CONTENTS

The Common core covers the 4 linguistic skills listed by the Common European Framework of Reference for Languages – CEFR: spoken production, oral comprehension, written comprehension and production.

Emphasis is also given to phonetics and pronouncing (language lab). French classes enable autonomy in the daily life and raise societal issues.

GOALS OF THE TRAINING

- Learning French or improve it (oral and written);
- Validate a linguistic level with a university degree (DUEF) or a state diploma (DELF/DALF);
- Receive the necessary knowledge for the comprehension of French civilization, society and culture;
- Live an intercultural experience

SEMI-INTENSIVE PROGRAM

30 university credits ECTS per semester

Semester: 208 hours - 16 hours per week

Academic year: 416 hours - 16 hours per week

Organization by level and by semester	Common core	Specific courses in available options*
Levels from A1.1 to B1	208 hours	-
Levels from B2 to C2	184 hours	24 heures



According to your level, there is a possibility to attend an additional class depending on availability.
Number of hours : 24 hours per specific courses / 352€

COURSES ORGANIZATION

Semestrial (13 weeks) and academic (26 weeks) programs: classes from Monday to Friday, in half-day, with morning or afternoon groups.

MONTHLY INTENSIVE PROGRAM

8 university credits ECTS per month

64 hours - 16 hours per week

February or June

Organization by level and by month	Common core
Levels from A1 to B2	64 hours



On request, the number of hours could be increased for groups.

INTENSIVE PROGRAM

35 university credits ECTS per semester

Semester: 256 hours - 20 hours per week

Academic year: 512 hours - 20 hours per week

Organization by level and by semester	Common core	Specific courses in available options
Levels from A1.1 to B1	208 hours	48 hours
Levels from B2 to C2	184 hours	72 hours



Monthly and summer intensive programs: classes from Monday to Friday except Wednesday, in mornings and/or afternoons.

SUMMER INTENSIVE PROGRAM

9 university credits ECTS per month

80 hours - 20 hours per week + cultural excursions included in the price | July, August, September

Organization by level and by month	Common core	Specific courses in available options
Levels from A1.1 to B1	80 hours	-
Levels from B2 to C2	64 hours	16 hours



CUSTOMIZE YOUR CURRICULUM¹

Are you interested in studying or developing a professional project in France ? Are you passionate about a particular subject or about French Culture? ILCF is then here to meet your expectations offering tailor-made programs !



Work environment

- × Business French
- × French for the hotel and tourist industry
- × Medical French
- × French for the catering and culinary business
- × French for diplomatic purposes
- × Business French



Medias and society issues

- × News
- × French civilization and society and media
- × An idea of the 21st century
- × Europa



French for academic purposes

- × Academic note-taking
- × Academic methodology
- × Speaking skills and academic thesis defence



Culture & Specific French for Arts

- × History
- × Photography
- × Cinema and television
- × Theatre and improvisation
- × Literature
- × Art history
- × Fashion and design



Linguistic enhancement

- × Pronunciation
- × Vocabulary and idiomatic expressions
- × Oral expression
- × Grammar
- × Conversation
- × Oral comprehension and expression
- × Written comprehension and expression



Exam preparation

- × DELF / DALF
- × TCF
- × CCIP exams

LEVEL TEST

We use a mandatory level test to evaluate written and oral skills so as to integrate students into homogeneous ability groups².

ASSESSMENT METHODS

Attendance, ongoing evaluation and/or final exams on written and oral skills.

QUALIFICATION

Our programs lead to a language university degree certified by ADCUEFE (the association of Universities offering courses in French for foreigners). At the end of the semester, a university degree in French studies stating the level attained by the student will be granted. During the summer or at the end of the monthly intensive programs, a Certificate of French studies and culture will be granted.

UNIVERSITY CREDITS

The training leads to university credits transferrable to the country of origin of the student.

OFFICIAL EXAMINATION CENTRE

It is also possible to prepare the following exams: DELF, DALF, TCF, CCIP.

CERTIFICATE

A University of Lyon student card (only for semester and academic year programs) as well as a school attendance certificate will be handed out at the beginning of the program after the student's file has been received and fees have been paid.

You can find information about our programs and the exam calendar on our website:

ilcf.net

¹ Non-exhaustive and non-contractual list subject to a sufficient number of participants and regarding the number of available places.

² From 18 to 25 students per group depending on the language level.

OFFICIAL EXAMINATION CENTRE

JOIN ILCF CALENDAR AND TUITION FEES 2019 | 2020



For more than **30 years**, ILCF-Lyon has been an official examination centre for French language diplomas delivered by the French Ministry of Education through the CIEP (Centre International d'Etudes Pédagogiques).

Every year, more than 2000 candidates attend our examination centre.

The DELF (Diplôme d'Etudes en Langue Française) and DALF (Diplôme Approfondi en Langue Française) diplomas and the TCF (Test de Connaissance du Français) certificate confirm international candidates' level in French as a foreign language (FLE). These certifications can help you study, work or migrate to a French speaking country. They are valid for an indefinite period (lifelong) and they are globally recognized. A candidate can register for various exams during a same session.

Then, our Institute gives you the possibility to prepare and register to one or several official exams to complete your study, professional or personal plans.

We offer a specific preparation for exams for a duration of 24 hours to get acquainted with the exam, to understand what is expected from you, to develop the necessary methodology, to practice with sample tests as well as to sit for the exam in the best conditions for an optimal outcome.

WHY TAKING AN OFFICIAL EXAM IN FRENCH ?

You want to do academic studies in France:
DELF B2 – DALF C1 – TCF

You want to obtain the 10 years residency permit:
DELF A2 – TCF

You want to ask for the French nationality:
DELF B1 – TCF

The calendar of all the exams is available on our website:
www.ilcf.net

More than 10 sessions organized each year.

IN BRIEF

DELF/DALF

A1, A2, B1, B2, C1, C2 levels

- 6 independent diplomas of french language
- 4 skills assessments: oral comprehension and production, written comprehension and production.
- These diplomas are valid for life

TCF

TCF evaluates the French level of the candidate.

- Test for international candidates
- Test organized with two blocks: one compulsory and one facultative
- Certificate valid 2 years

CALENDAR

1ST SEMESTER: from October 1, 2019 to January 24, 2020

Placement test: October 1, 2019

Holidays: from October 26, 2019 to November 3, 2019 and from December 21, 2019 to January 5, 2020

Public holidays: November 11, 2019

2ND SEMESTER: from February 3 to May 29, 2020

Placement test: February 3, 2020

Holidays: from February 29 to March 8, 2020 and from April 18 to May 3

Public holidays: April 13, May 8, 21 and 22, 2020

INTENSIVE MONTHLY PROGRAM

subject to a sufficient number of participants

February: 4 - 28, 2020

June: 2 - 26, 2020

INTENSIVE SUMMER PROGRAM

July: 1 - 28, 2020 / except July 14 (public holiday)

August: 3 - 28, 2020 / except August 15 (public holiday)

September: 1 - 25, 2020

TUITION FEES

SEMI-INTENSIVE PROGRAM

1 semi-intensive semester	1 686€
1 semi-intensive academic year	2 960€
1 additional consecutive semester	1 480€
1 additional consecutive academic year	2 735€

INTENSIVE PROGRAM

1 intensive semester	2 242€
1 intensive academic year	4 049€
1 additional consecutive semester	2 024€
1 additional consecutive academic year	3 725€

SPECIFIC FRENCH PROGRAM

1 specific course	352€
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INTENSIVE MONTHLY PROGRAM

1 month (February or June)	680€
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INTENSIVE SUMMER PROGRAM

1 month	730€
2 months	1 387€
3 months	2 014€

MANDATORY FIXED CHARGES:

(fees 2018-2019)

Library	39€
Civil Liability Insurance	9€
UCLy Health centre fees	25€
Pedagogical contribution	per semester 3,5€
ILCF students association office	6€



WE HAVE CULTURE AT HEART

« Discover French Culture differently »

Our vision:

to encourage interaction, both among international students, between French and international students, to facilitate linguistic and socio-cultural immersion in French families.

A SKILLED CULTURAL ACTIVITIES TEAM

All our activities are supervised by a permanent and professional team. Our facilitators speak several languages and have the Certificate of First Aid. The supervision rate respects the legislation in order to guarantee our students' safety.

ILCF-Lyon cares about choosing carefully its teams so that they exactly correspond to the spirit of your stay and to what you deserve.

The cultural facilitators are driving force behind proposals and resourceful person when it comes to helping students with their daily life and discovery of France/Lyon.

STUDENTS ASSOCIATIONS AT THE ILCF AND THE UCLY (BDE, FEDE KTO)

The ILCF-Lyon and UCLY student associations (BDE – Bureau des Etudiants) are proactive: organization of events promoting meetings between students.

The activities are free or with very competitive prices, in accordance with the ILCF animation team: field trips, leisure, inter BDE challenges...



THE INTERNATIONAL RELATIONS SERVICE

The international relations service purpose is to disseminate very general and accurate informations to international students, to communicate events, to promote exchanges and mixity among international and French students: Cineclub, Cafés Langues (chats between French and foreigner students around a « verre de l'amitié »), meals of the World, gastronomic outings, guided tours,...

And above all the « Buddy program »: you create a « French-international » duo with another UCLY student in order to help intercultural and linguistic exchanges !

LYON ASSOCIATIONS AND ILCF-LYON PARTNERS

ILCF-Lyon is eager to promote intercultural experience, particularly thanks to:

- linguistic and sociocultural immersion in French families (Association Lyon International),
- students' involvement in Lyon and surroundings associations over 20.000, for instance becoming « Ambassadeur de Lyon » (ONLYLYON Association),
- investment in the solidarity commitment platform (UCLY Human Training Department).

These different partnerships help our students to become committed and inclusive citizens of the world, and to develop their language abilities.

Lyon in the heart of France and at the crossroads of Europe.



Discover France
ranked 1st
destination for
tourism¹
¹World Tourism Organization 01/22/2019

Travel the region
Mont Blanc
Annecy
Beaujolais

Visit Lyon
a UNESCO
World
Heritage site

Lyon is a lively metropolis with strong economic, cultural and gastronomic opportunities to experience. It is located **2 hours away from Paris**, **2 hours away from the seaside** and **2 hours away from the Alps**.

Lyon is connected by an **international airport**, **major TGV lines** and a **bus network** to all of Europe.



A UNIVERSITY BACKGROUND FOR EVERYONE

A qualified team, brought together in the «Service aux Etudiants» department: reception, accommodation, health, listening point, sports.

AMENITIES

The whole amenities (our campuses, our university residences,...) are secure: video monitoring, security guard, access control.



ACCOMMODATION

UCLy helps its students to find a place to live and offers several options (approximate prices per month):

- UCLy residences from 430 euros + 100 euros for administrative fees (18/19 fees)
- Private residences for students from 590 euros (electricity not included)
- Independent flats from 470 euros
- Living with a French family (half board during the week /full board during the week-ends): from 670 euros (18/19 fees) + from 30 to 60 euros for administrative fees

UCLy Housing service: www.uclly.fr/se-loger/

Maison des Etudiants of UCLy Lyon:
www.maisondesetudiantslyon.fr

The student will have to indicate his/her wishes on the application form.

MEALS

Lyon University CROUS restaurants are available for UCLy students. Students can pay meals with their student card thanks to the IZLY system.

Campus Carnot cafeteria:

7:30am to 2:30pm from
Monday to Thursday and
7:30am to 2:00pm on Friday

Campus Saint-Paul cafeteria:

7:30am to 5:00pm
from Monday to Friday



HEALTH AND WELL-BEING

This department directs students to health professionals.



UNIVERSITY LIBRARY (BU)

Subscribing to the ILCF offers access, during all year (except summertime), to the UCLY university libraries on Carnot and St Paul campuses, but also to any library of Lyon universities.



EDUCATIONAL GUIDANCE

A counselor, in charge of Educational Orientation is available to guide you to choose the proper French academic training (degrees, master degrees,...).

HELP FOR DAILY ISSUES

Information on transports, good addresses, good plans, events, associative life, etc.

Assistance for health/administrative/jobsearching/internships matters.

SPORTS OFFICE

About 25 sports activities are offered throughout the academic year: dance, athleticism, climbing, horse riding, handball, soccer...

CHAPLAINCY - POINT SOURCE

The Point Source is a meeting point, a place of sharing and reflexion. It is open to all students of UCLy Lyon.



1) ADMISSION

- To be over 17 years old minimum ;
- To be in possession of a diploma of secondary school in your country, except for intensive months and summer programs ;
- Beginner to C1 levels [A1 level minimum for monthly intensive program].

2) PRE-ENROLLMENT

Step 1: Fill in the pre-enrollment application form

- on line: www.ilcf.net
- by email: ilcf@univ-catholyon.fr
- by postmail to:

AFPICL - ILCF Lyon
23 place Carnot
69286 Lyon Cedex 02 - FRANCE

Step 2: Settle the deposit

In order to confirm your pre-enrollment, you need to pay a deposit which will be deducted from the total tuition fees:

- by credit card on line on www.ilcf.net
- by bank transfer (see our bank details on the pre-enrollment form) sending us your receipt by email at ilcf@univ-catholyon.fr
- by check paid to "AFPICL"

There are 4 ways to pay your tuition to the ILCF Lyon (see on pre-enrollment form). This deposit will be deducted from the total amount of enrollment fees. It will not be reimbursed in case of withdrawal.

3) ENROLLMENT

Step 3: Complete the enrollment

Come to the ILCF office with the following documents:

- Your passport
- Your high school or university diploma, translated into French (no translation needed for diplomas in English or Spanish)
- An identity photo (for summer programs only)

Step 4: Do the final payment and pay the compulsory fees

- Before arrival, pay on line on ILCF website (thanks to the IDs you create for your pre-enrollment)
- Possibility to pay at the ILCF secretary maximum 15 days after the level test (5 days for summer and intensive months):
 - credit card (Visa, Visa Electron, Maestro, Mastercard, American Express, Union Pay, JCB etc.),
 - Check, traveler checks and cash.

For facility reasons, we encourage students to use an international credit card.

Please note ! All bank fees have to be paid by the student.

Step 5: Complete the process

Come to the secretary in order to get your school certificate and Wi-Fi codes.

4) COMPLEMENTARY ADMINISTRATIVE STEPS

HEALTH INSURANCE

At your arrival, for every stay longer than 90 days, you have to subscribe to the French medical insurance for free, on line with the following link: <https://etudiant-etranger.ameli.fr/#>

Students from the European Union will bring their European Health Insurance Card issued in their own country.

CVEC

Students enrolled for one semester or one year have to pay the CVEC (Contribution à la Vie Etudiante et de Campus – Contribution to Student life and Campus) to the CROUS (Centre Regional des Oeuvres Universitaires et Scolaires – Regional Centre for Scholar and University scholarships). The payment shall be done exclusively on line on the following link: <https://www.messervices.etudiant.gouv.fr/>. **Once you paid, you will download your receipt (attestation) and submit it to ILCF secretary.**

STUDENT VISA

After completion of the pre-enrollment process, ILCF will send a pre-enrollment certificate. This document will be needed to obtain student visa. Any student staying longer than 3 months in France or wishing to benefit from student status must take the first administrative steps by addressing the French Embassy or French Consulate in their own country.

Our Institute is a member of the Campus France network. Do not hesitate to contact them for more information on the visa process.

- <http://www.campusfrance.org/>
- <http://www.diplomatie.gouv.fr> - Select «Venir en France» .

The visa can in no way be obtained in France after arrival. A tourist visa can never be turned into a student visa.

VISA REFUSAL

If the visa is denied by the country of origin and if the student provides us with the original of the official document confirming the refusal, the deposit will be reimbursed, except for 150 euros to cover administrative costs. This only takes place if the secretary is informed by a written document a minimum of 8 days before the level test.

CANCELLATION

Pre-registered or registered students who decide to cancel or quit will not be refunded. The whole payment already settled will remain the property of ILCF.

RESIDENT CARD / OFII PROCEDURE

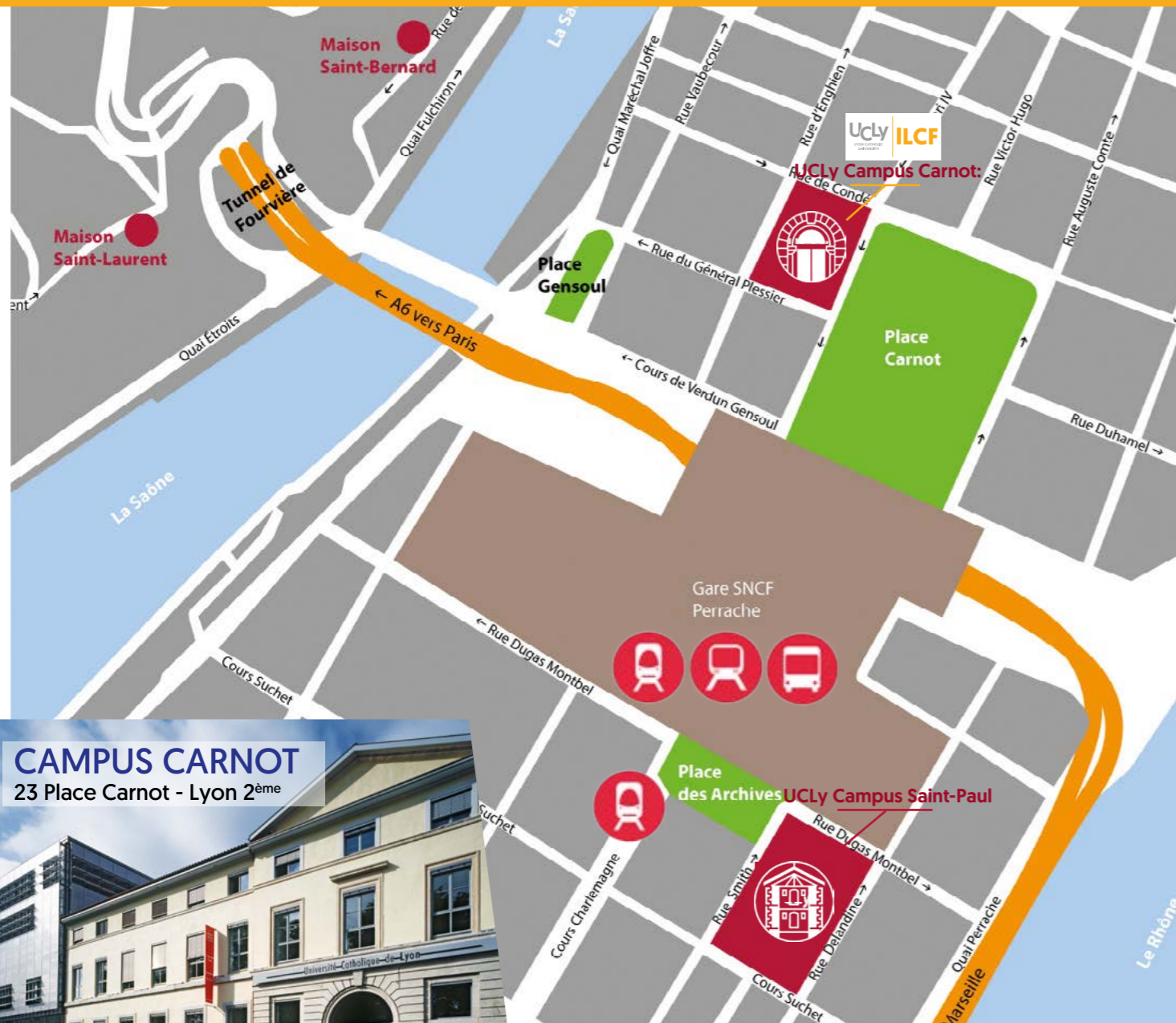
ILCF will take care of the OFII procedure or resident card file as soon as enrollment is completed.

It is necessary to have a resident card in order to apply for housing financial assistance «CAF», or for a job.

GETTING TO ILCF-LYON

PRE-ENROLLMENT FORM

ACADEMIC YEAR 2019/2020



CAMPUS CARNOT
23 Place Carnot - Lyon 2^{ème}

CAMPUS SAINT-PAUL
10 Place des Archives - Lyon 2^{ème}

GETTING TO THE ILCF

By public transport

Carnot Campus: take the T1 [Perrache station] or T2 tram lines in the direction of Perrache [get off at the terminus], or Metro line A in the direction of Perrache [get off at the terminus], or by Bus [lines 8, 31, 32, 46, 49, 55, 63, 73, 96, 101, 103, 105/125, 184, 185]

Saint-Paul Campus: Trams T1 [Suchet station] and T2 [Perrache station] or Metro station Perrache [Line A]

By bike:

Velo'v stands and bike parks in front of both sites.

By car:

Carnot Campus: 23 place carnot 69002 Lyon
Saint-Paul Campus: 10 place des Archives 69002 Lyon

GPS:

45.751599, 4.827003

By air:

From Lyon St-Exupéry Airport, take the Rhônexpress tram and get off at Vaulx-en-Velin la Soie, then take Metro line A to Perrache station.

CIVIL STATUS

☐ Mrs ☐ Mr

Last name:

First name:

Birthdate: __ / __ / ____
day / month / year

Birthplace:

Native country:

Nationality:

CONTACT

Phone:

Email:

Address:

Post code:

City:

Country:

Family's / friend's contact:

Last name:

First name:

Phone:

Email:

UNIVERSITY STUDIES

Year of graduation from high school: ____

Have you ever taken university-level courses?

☐ yes ☐ no

If yes, fill out this part:

Name of the University:

City:

Country:

Major:

Starting date: __ / __ / ____

Ending date: __ / __ / ____

Number of years completed:

Year of graduation: ____

What is your academic/professional project?

KNOWLEDGE OF FRENCH

For how long have you been studying French?

☐hours ☐month[s]

Where did you learn French?

☐ High school ☐ University

☐ Other:

What is your French level?

☐ Beginner ☐ Intermediate

☐ Advanced Intermediate ☐ Advanced

Indicate your CECRL level, if you know it:

☐ A1.1 ☐ A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2

Have you received any certificate or diploma in French?

☐ TCF ☐ DELF ☐ DALF

Level:

How did you know about ILCF-Lyon?

☐ You are an ILCF-Lyon former student

☐ Internet

☐ Word of mouth [family, friend, etc.]

☐ Home University; please specify the name:

☐ Intermediary agency; please specify the name:

☐ Other; please specify:

PRE-ENROLLMENT FORM

PROGRAMS	DURATION	TUITION	DEPOSIT reduced from the total amount
Semi-intensive program - 16 hours per week			
<input type="checkbox"/> 1 st semester [from October 1, 2019 to January 25, 2020]	208 hours	1 686 €	370 €
<input type="checkbox"/> 2 nd semester [from February 3 to May 29, 2020]	[per semester]	[per semester]	
<input type="checkbox"/> 1 academic year [from October 1, 2019 to May 29, 2020]	416 hours	2 960 €	630 €
<input type="checkbox"/> 1 additional consecutive semester	208 hours	14 80 €	370 €

Semester Intensive program - 20 hours per week			
<input type="checkbox"/> 1 st semester [from October 1, 2019 to January 24, 2020]	256 hours	2 242 €	370 €
<input type="checkbox"/> 2 nd semester [from February 3 to 29 May, 2020]	[per semester]	[per semester]	
<input type="checkbox"/> 1 academic year [from October 1, 2019 to May 29, 2020]	512 hours	4 049 €	630 €
<input type="checkbox"/> 1 additional consecutive semester	256 hours	2 024 €	370 €

Monthly Intensive program - 16 hours per week			
<input type="checkbox"/> February <input type="checkbox"/> June	64 hours	680 €	250 €

Specific French program			
<input type="checkbox"/> 1 course	24 hours	352 €	

Summer intensive program - 20 hours per week			
<input type="checkbox"/> 1 month <input type="checkbox"/> July <input type="checkbox"/> August <input type="checkbox"/> September	80 hours	730 €	200 €
<input type="checkbox"/> 2 months <input type="checkbox"/> July <input type="checkbox"/> August <input type="checkbox"/> September	160 hours	1 387 €	400 €
<input type="checkbox"/> 3 months <input type="checkbox"/> July <input type="checkbox"/> August <input type="checkbox"/> September	240 hours	2 014 €	600 €

PAYMENT			Total of deposit:€
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For my registration, I will send the deposit (deducted from the total amount), relevant to my pre-enrollment :

- ☐ by credit card on the website www.ilcf.net / «enrolments»
☐ by check paid to «AFPICL»
☐ by credit transfer:

Banque de Savoie [Lyon Part-Dieu] - 21 avenue de Saxe - 69006 Lyon - France
 Compte: AFPICL - Numéro de compte: 00047600516 Clé 43 - Code banque: 10548 - Code guichet: 00062
 Code BIC: BSAVFR2C - Code IBAN: FR76 10548 00062 0004760051 643

ACCOMMODATION

- ☐ I would like the housing service of the Lyon Catholic University to help me find a place to stay.
☐ I will find my housing on my own.

COMPLETION OF REGISTRATION

- ☐ I fully understand and accept the general conditions of the ILCF Lyon [see page 11 «Admission» for the required documentation]
☐ I have included all the required documentation:

by mail: ilcf@univ-catholyon.fr

by post: ILCF Lyon - UCLy - 23 place Carnot 69286 Lyon Cedex 02 - France

Date of my arrival in Lyon: __ / __ / ____
Day / Month / Year

DATE:

SIGNATURE: